

Use of Consultants, Report to Corporate Committee 21 July 2011 - addendum

- 1. Follow up work further information.
- 1.1 Since the publication of the report pack for the meeting of the Corporate Committee on 21 July 2011, further evidence has been requested from and provided by the relevant hiring managers. It was considered appropriate to circulate an addendum report to Corporate Committee members to provide them with the current position with regards to the Audit Committee's recommendation.
- 1.2 As at 19 July 2011, 12 consultants from the original list were currently engaged across the Council. A review of documentation and information provided showed that the requirements of the Council's Use of Consultants policy had now been met in all except one case. It was identified that evidence of documentation was not held on the Council's contract management system (CMS) in one case as follows:
 - One consultant had evidence of a business case, but no other documentation (CYPS - BSD), although this consultant had been issued with notice to end their contract and their last day of service will be 19 July 2011.
- 1.3 A further two consultants are currently employed. A review of the information held and on the Council's CMS showed that the required documentation was now in place for both consultants.